

# Friends of Harry Sotnick Committee Meeting Minutes

**Date:** Friday 4<sup>th</sup> October

**Time:** 18.00

**Venue:** Activity Room, Harry Sotnick House

**Attendees:** David Smart- Chair Person  
Clive Good- Treasurer  
Russ Coker- Secretary  
Jayne Wagg, Mike Woodhouse, Linda Staker, Andy Heawood,  
Moirra Monroe, Lin Wallace, Mal Wallace, Audrey Hawkins (Proxy)

**Apologies:** Martin Wagg, Joyce Bartlett

## Agenda Items

Items		Actions
<b>Financial Position</b>	<b>We are in the second full year now with the friends of Harry Sotnick House. We had learnt a lot from the first year and took a lot more risks in the second year. We had our first off site event at Brent Court last Christmas. At the time that was our most successful event. We had our first BBQ which is now our up to date most successful event. We got our first lottery grant. We went for one in our first year but were unsuccessful but we learnt from our mistakes.</b>	

	<p><b>The P&amp;L, Balance Sheet and Trial Balance were all presented and discussed. Similarly, the details of the Lottery Grant were discussed with £71.20 remaining from the original grant. Treasurer will inform the Lottery to seek advice as to whether we can retain the unspent amount.</b></p> <p><b>In discussing the financial statements, the Treasurer reminded the members that a previous meeting had agreed the depreciation would be five years for the TV units and two for the Camera. Andy stated that he thought five years was a bit long in real terms for the TV and PC systems and thought three years be a better period. It was agreed it would be a topic brought up for the next meeting.</b></p> <p><b>We are still awaiting news on the headphones for the grant from PCC Community Fund for amount of £476.</b></p>	<p><b>We have now received the grant and the six wireless headphones will be purchased.</b></p>
<p><b>Elections</b></p>	<p><b>In line with the Constitution, each Committee role is up for election after 12 months. The Chairman stated that the hours he puts into volunteering here at Harry Sotnick helping the activities team coupled with some personal issues meant that he would be more than willing to</b></p>	<p><b>Andy Heaword put his name forward to take over and be the new chairman for the year. Mr Heaword was unanimously voted Chairman for the next financial year.</b></p>

	<p><b>step down.</b></p> <p><b>The Treasurer said he was happy to stand again for the role of treasurer.</b></p> <p><b>The Secretary stated that he found himself in a tough spot. He enjoyed doing the role but at the same time with a full time job and family life it would be good to step down from the Secretary role. It was suggested that if someone took over the role of Secretary role, the Friends would benefit from creating a new role of Fundraiser who would take responsibility for the creation and control of our events.</b></p>	<p><b>Nobody wanted the role and Clive Good was unanimously voted to carry on the role of Treasurer for the next financial year.</b></p> <p><b>Jayne Wagg offered to take over the Secretary role and she was unanimously voted into the role for the next financial year.</b></p> <p><b>Russ Coker agreed to stand as Fundraiser and was again unanimously supported to take on this role for the next financial year.</b></p>
<p><b>Next Event</b></p>	<p><b>Darts night on Friday 1<sup>st</sup> November. Tickets on sale. 7pm start £3.50 for a ticket with food include in the price.</b></p> <p><b>It was suggested that the Friends should do a Christmas social event. As it's close to the darts night it was agreed to run a Christmas quiz for free for the first thirty people as that would be the capacity of the Garden Lounge. Participants will be responsible for bringing their own food and drink. Friday</b></p>	

	<p><b>29<sup>th</sup> Nov 6.30pm.</b></p> <p><b>An idea of doing a car boot in the new year to help raise funds was also brought up. Jayne said she would happily find a place for us to hold one in January.</b></p>	
<p><b>A.O.B</b></p>	<p><b>It was agreed that there would be a clean up of the courtyard gardens on Saturday 26<sup>th</sup> at 1.30pm.</b></p> <p><b>Jayne talked about starting a coffee morning at a community center, nothing formal just a get together and show what we do as the friends and what we are about but also supporting the relatives as well.</b></p> <p><b>Next meeting to be held Friday 10<sup>th</sup> January at 6pm.</b></p>	<p><b>Clive highlighted that this supports the second part of the friends constitution. Whilst we are here to raise money for the residents we are also here to be a support for the friends and relatives of the residents.</b></p>